



## MINI-GRANT PROPOSAL

The Barnwell PTA continues to offer you, our staff, every opportunity to provide innovative and creative projects for our students.

**The following criteria must be followed when applying for these mini-grants:**

- A. Projects must be innovative, creative, and stimulating.
- B. Projects must challenge the mind or body to increase levels of excellence.
- C. Projects must be replicable.
- D. Projects must be progressive.

The PTA Mini-Grants have been designed to challenge the staff to motivate students and nourish their desire to learn, improve their skills and develop creative thinking skills. The PTA hopes you will look to community resources to assist with your applications.

## GUIDELINES

1. Mini-grant money may be used for materials, supplies, enhancement seminars, certifications, fees, or transportation as well as small equipment costs not covered by existing funds (district, cost center and internal accounts). Use of material should be instructionally based. No field trips will be funded.
2. Creative and cost effective projects that expand or improve previous mini-grant programs, as well as new projects, will be considered.
3. Individuals, Teams, or Grade levels may apply. All applicants must be PTA members for the 2017-2018 school year. If a grade-level application, all teachers in that grade level must be PTA members.
4. Applications should be clear, descriptive and specific.
5. Description of the project must state the objectives, the expected outcome, and provide a time line and budget.
6. Applications must be typewritten.
7. Applications are to be signed by Mr. Neuhaus and returned to Heather Dufault, Mini-Grant Chairperson, no later than Friday, September 30, 2017. Applications can be left in the VP of Teacher Enrichment PTA box in the front office.
8. Applications will be reviewed by selected members of the PTA. Recipients will be announced in October 2016. Winners of the PTA mini-grants should carry out their projects between November 1, 2018 and May 1, 2018.
9. A brief summary on the success of the projects should be submitted to Heather Dufault before May 15, 2018.



## Mini-Grant Application

Name(s):

Grade / # of students benefiting:

Project Title:

Project Outline:

Grant Money Requested:

Project Start Date:

Is this a new Project?

### Project Overview

This is a description of the project, including the objectives to be met, the needs that this project will address and the benefits that the students will receive.

### Project Method

Briefly outline the activities that will take place. Include a timeline of the project, activities and a brief description of how these activities will fit into the Fulton County Curriculum.

### Project Sharing

List ways in which the project will be shared with other Barnwell staff members and parents. (Consider videotaping, journals, photos, displays and demonstrations).

### Project Effectiveness

How will you determine that the project objectives have been achieved?

## PROJECT BUDGET

(Please be as specific as possible when listing materials and supplies.

Grants will be allocated for projects based on the range of \$200 - \$700.)

| Type of Expenditure | Amount  |
|---------------------|---------|
| Materials/Supplies  | \$_____ |
| Fees                | \$_____ |
| Equipment           | \$_____ |
| TOTAL               | \$_____ |
|                     | =====   |

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Principal's Signature

\_\_\_\_\_  
Date



## Example

### Mini-Grant Application

Name(s): Katie Stiers representing all third grade teachers

Grade / # of students benefiting: Third Grade, 120 students

Project Title: Book Worm Club

Project Outline: Monthly Book Club Discussion

Grant Money Requested: \$500 for bookmarks, additional books and supplies

Project Start Date: December 1, 2013

Is this a new Project? Yes

#### Project Overview

This book club is an optional program which is currently being piloted in Ms. Stiers' class. Although it was optional, she currently has 100% participation. Students will meet three times during lunch to discuss the book. The goal of the club is to teach the students to learn how to discuss their reading in a small group. Parent volunteers will assist in facilitating the groups. Bookmarks, six per student, are designed to drive the discussion. The students are to place the bookmarks where appropriate while they read and then share their reasons. For instance, examples of the bookmark say, "This part makes me wonder..." or "This part was so funny..."

#### Project Method

Each month, there will be two books to choose from. Students are responsible for securing the books; however, students can receive a loaner copy on a need basis. There will be three meetings per book during their lunch period as a lunch and learn.

#### Project Sharing

The book club can be done in every class with the support of teachers and parent volunteers.

#### Project Effectiveness

Book Club will be seen as a success if students continue to participate and there is a positive impact on reading comprehension scores.